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#### Code of Cooperation

* Minimize sidebar conversations
* Start on-time and end on-time (try to arrive early)
* Cell phone s on vibrate – take calls outside
* Keep focus on the students – stick to the agenda and on the mission of the meeting
* Keep an open-mind

Team Leader:

Time Keeper: Shad Roach

Note Taker: Jenny Cowell

**Facilitator:**

**Recorder:**

**Time:**

**Desired Outcomes: By the end of the meeting, team members will have:**

* An opportunity to share celebrations.
* Set norms and get know group members
* Review changes to SIP plan
* Updates from goal manager

**Groups Members in Attendance**:

SIP Committee



Media Center

Sept. 26, 2014

8:00-8:45

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| **What (content)** | **WHO** | **Time** | **Minutes** |
| \*Welcome and Celebrations  \* Take attendance  \*Review Desired Outcomes and Agenda | Nanette  Team | 5  minutes | Jasamine and Kristin have been doing an amazing job and have been working hard to ensure that the SIP is beneficial to OCE. |
| Updates from Goal Managers  \*Monica with Academic  \*Starrett with Behavior and Staff Climate | Team | 10 minutes | PBIS update – reteach before “minors”… possible posters around the school with explanations of expectations in each setting  Hospitality is planning a pumpkin carving, dinner group  Science – word walls  Math – higher order thinking skills  Tech – remind 101 (texting parents)… printing to Toshiba  Café – no ELA data  Team Time – rolls out Monday  Enrichment – budget? strategies… want to do a “make and take”… possible after-school clubs (resources and volunteers needed) |
| Review and discuss changes to the SIP plan. | Jasamine and Kristin | 20  minutes | SIP plan was large – need to narrow focus to best meet the needs of our school  Goal #1 – growth  Key Processes:   1. Implement Team Time 2. OCE Teachers will implement Level 4 opportunities in the classroom 3. Science instruction will be implemented with fidelity at grades K-5  * Approved by SIP team, will vote on plan as a school   Goal #2 - |
| Questions and concerns, vote | Team | 5 minutes | Question about budget, questions about Team Time “small groups” and all groups in track using the same standard for all leveled groups  Do we need Team Time? (potential question for a vote) |
| Expectation for our Next Meeting | Team | 5 minutes |  |

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| **WCPSS Core Beliefs:**   1. All children, regardless of socio-economic circumstances, can be high achieving students. 2. Academic achievement gaps can and will be eliminated by aggressively challenging students at all achievement levels. 3. Highly effective principals and teachers are the key to improving growth in student achievement. 4. The Board of Education and Central Services promote an environment of continuous improvement that results in a high performing organization and is 100% focused on student achievement. 5. Supportive and passionate parents, families, student mentors, and other members of the multi-cultural Wake County community are active participants in the education of our students. | **OCE School Improvement Plan Goals:**   1. By June 2016, OCE’s EVAAS School Accountability Growth Index Score calculated from OCE’s 2015-16 EOG assessment results will be greater than 2.0. 2. By June 2016, 95% of all families and staff will view OCE as a safe, caring, healthy and orderly learning environment achieved through PBIS. 3. By 2015, 80% of staff will view OCE’s climate as positive and having a supportive administration. |